



College of Education Policy for Allocating F&A Expense Recovery

If College of Education faculty/staff is the PI and there is only one co-PI outside our college, allocation will be:

25% will go to the PI unit (College of Education) for **managing expenses, personnel/hiring, travel, and project management.**

25% will go to the unit providing space for project related hires/research/activity (if both units are providing space, split accordingly).

Of the remaining 50%, PI will receive 30%, co-PI will receive 20%
= 80% College of Education PI; 20% other unit

If College of Education faculty/staff is the PI and there are 4 additional co-PIs, allocation will be:

25% will go to the PI unit (College of Education) for **managing expenses, personnel, travel, and project management.**

25% will go to the unit providing space for project related hires/research/activity (if both units are providing space, split accordingly).

Of the remaining 50%, allocation to be split based on % effort on grant per PI/co-PIs that could include one or more of the following:

Who is managing students? This could be the PI plus one or more of the team/

Who is housing students? This could be the PI plus one or more of the team.

Who is conducting workshops/trainings/events?

Who is in charge of recruitment, marketing, social media?

Navigating other units F&A Expense Recovery allocation policies when you are not the PI:

- Please inform Sara Chavarria or Susan Richards if you are a co-PI or senior personnel on a project. Share the budget with one of us and we can help you determine what is appropriate for your F & A allocation.
 - o You can also have partner investigators or finance officers from their unit contact one of us to discuss allocations.
- It is important that you share our F&A policy with the PI so that their budget office is aware of our college's policy.
If you have undocumented agreements between investigators on F&A Expense Recovery being committed to the project that is different from our formula, it is important that you share this with us (Grants team) so that we are aware and can support the team.

CONTACTS

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