Classroom 437 Instructions

**Computer:**
Log into the CLRSM437 account

**Laptop:**
Power on your laptop
Power on the projector using the remote labeled projector
Connect your laptop to the video cable labeled laptop connection
Select “B” on the box labeled “switchbox” (next to monitor)

**Projector:**
Log into the computer
Power on the projector with the remote labeled projector
Make sure the “switchbox” is on “A” for desktop/doc camera

**VCR:**
Power on the projector using the remote labeled projector
Power on the VCR and insert your VHS
Press “Video” button on projector remote until you see “detecting video”
Push play on the VCR (NOTE: there is no separate remote for the VCR)
To adjust volume, use the bottom WHITE knob on the right white speaker
To return to computer projection, hit “RGB” on the projector remote

**Document Camera/IPEVO:**
Log into the computer
Power on the projector with the remote labeled projector
Click the document camera icon on the computer
Use the “full view” option to the left of the IPEVO window to project in full view on the projector
ESC will return to computer view

**Helpful Troubleshooting Hints:**

- The projector must be in RGB mode – use the projector remote to toggle between modes
- Speaker volume is not controlled by the computer, use the WHITE knob on the top right hand speaker
- Make sure the “SWITCHBOX” is set to whatever device you are using (i.e. desktop/doc camera or laptop)

FOR ASSISTANCE, PLEASE CALL COE COMPUTER SUPPORT AT 621-1386