COURSE DESCRIPTION

This course explores literacy and culture in the secondary content area classroom. We examine how literacy tools are used to support students’ engagement of ideas in the disciplines. Special attention is paid to the diversity of students; that is, students bring diverse linguistic and cultural backgrounds to the content area classroom, which affects teaching and learning success. Teachers in all content area classes play an important role in the literacy development of students. This course provides theoretical principles of literacy development, the nature of “text,” and processes and practices related to teaching students in ways that support their comprehension and composition processes as they engage with ideas in the classes you will teach.

To meet 21st Century literacy demands, students need to be proficient in a variety of literacies. All students deserve frequent opportunities to read, write, listen, speak, view and to grapple with quality instruction as part of their learning of content area subject matter. Teachers who provide explicit instruction and opportunities to practice content-specific literacy tasks help students become independent learners. We will be actively involved in planning ways to use literacy for the construction of content area knowledge. As such, you will be asked during our Friday classes to participate in teaching and learning strategies as secondary students in order to “see” content area literacy instruction through the eyes of middle and high school students. We will then debrief these strategies using a teacher lens.

Course Objectives

The following underlined objectives are the Big Ideas around which this course is organized. Related Success Criteria (SC)/teaching standards--what you are expected to be able to do as a result of interacting with the conceptual--are listed. These success criteria correspond to the Professional Teaching Standards (InTASC Model Core Teaching Standards from the Arizona Department of Education) and ISTE NETS-T Standards (related to advancing digital age teaching and adopted as standards by the Arizona Department of Education).
Below are the course assignments that are designed to help you to engage the concepts and success criteria around which this course is designed.

<table>
<thead>
<tr>
<th>Course Objective</th>
<th>Success Criteria</th>
<th>Standards</th>
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| 1. Literacy is the use of language tools (speaking, reading, writing) in different contexts to construct meaning, to communicate, and to evaluate experience.  
   a. Literacy is relative; one may be literate in one context, or one culture, and not literate in another.  
   b. The content area educator provides a context for students to learn to become literate in the culture and discourse of that content area.  
   c. A teacher’s literacy-related experiences and values regarding schooling and literacy affects his/her stance toward promoting literacy. | Success Criteria 1 (SC 1): The teacher creates developmentally appropriate instruction that takes into account individual learners’ strengths, interests, and needs and that enables each learner to advance and accelerate his/her learning.  
   (Literacy & Learning Essay; Planning Portfolio)  
   SC2: The teacher demonstrates an understanding that each learner’s cognitive, linguistic, social, emotional, and physical development influences learning and knows how to make instructional decisions that build on learners’ strengths and needs.  
   (Adolescent Literature; Literacy and Learning Essay; Planning Portfolio)  
   SC3: The teacher understands the role of language and culture in learning and knows how to modify instruction to make language comprehensible and instruction relevant, accessible, and challenging.  
   (Literacy & Learning Essay; Adolescent Literature; Planning Portfolio)  
   SC4: The teacher takes responsibility for promoting learners’ growth and development.  
   (Planning Portfolio)  
   SC5: The teacher brings multiple perspectives to the discussion of content, including attention to learners’ personal, family, and community experiences and cultural norms.  
   (Literacy & Learning Essay; Adolescent Literature; Planning Portfolio)  
   SC6: The teacher demonstrates an understanding that learners bring assets for learning based on their individual experiences, abilities, talents, prior learning, and peer and social group interactions, as well as language, culture, family, and community values.  
   (Literacy & Learning Essay; Adolescent Literature; Planning Portfolio)  
   SC7: The teacher values knowledge outside his/her own content area and how such knowledge enhances student learning.  
   (Planning Portfolio)  
   SC8: Teachers use their knowledge of subject matter, teaching and learning, and technology to facilitate experiences that advance student learning, creativity, and innovation in both face-to-face and virtual environments by promoting, supporting and modeling creative and innovative | InTASC Standard  
1, 2, & 5  
Standard #1  
Indicators: b, e, g, j  
Standard #2  
Indicators: d, j, l  
Standard #5  
Indicator: r  
ISTE Standard 1  
Standard #1  
Indicators: a, c |
thinking and inventiveness and by promoting student reflection using collaborative tools to reveal and clarify students’ conceptual understanding and thinking, planning, and creative processes. (Planning Portfolio)

2. The ways that literacy is used varies across cultures and content areas; understanding literacy practices as they vary across and within cultures and content areas increases our sensitivity to diverse students.

| SC1 | The teacher demonstrates an understanding that each learner’s cognitive, linguistic, social, emotional, and physical development influences learning and knows how to make instructional decisions that build on learners’ strengths and needs. (Adolescent Literature; Planning Portfolio) |
| SC2 | The teacher respects learners’ differing strengths and needs and is committed to using this information to further each learner’s development. (Adolescent Literature; Planning Portfolio) |
| SC3 | The teacher respects learners’ differing strengths and needs and is committed to using this information to further each learner’s development. (Literacy & Learning Essay; Adolescent Literature; Planning Portfolio) |
| SC4 | The teacher brings multiple perspectives to the discussion of content, include attention to learners’ personal, family, and community experiences and cultural norms. (Literacy & Life Essay; Adolescent Literature; Planning Portfolio) |
| SC5 | The teacher demonstrates an understanding that learners bring assets for learning based on their individual experiences, abilities, talents, prior learning, and peer and social group interactions, as well as language, culture, family, and community values. (Literacy & Life Essay; Adolescent Literature; Planning Portfolio) |

3. The process of becoming a reader and writer is a socio-psycholinguistic process: the acquisition of literacy tools to understand the world and to adequately communicate is on-going; one achieves literacy as one participates in constructing meaning in various contexts and cultures.

| SC1 | The teacher creates developmentally appropriate instruction that takes into account individual learners’ strengths, interests, and needs enabling each learner to advance and accelerate his/her learning. (Planning Portfolio) |
| SC2 | The teacher demonstrates an understanding how learning occurs—how learners construct knowledge, acquire skills, and develop disciplined thinking processes—and knows how to use instructional strategies that promote student learning. (Literacy & Learning Essay, Planning Portfolio) |
| SC3 | The teacher is committed to supporting learners as they participate in decision-making, engage in exploration and invention, work collaboratively and independently, and engage in purposeful learning. (Planning Portfolio) |

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<thead>
<tr>
<th>InTASC Standard</th>
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<tr>
<td>Standard #1</td>
<td>Indicators: c, h</td>
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<tr>
<td>Standard #2</td>
<td>Indicators: d, j</td>
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| ISTE Standard | 
|----------------|----------------|
| Standard #1 | Indicators: a, c |

InTASC Standard 1, 3, 4, 5, & 8
Standard #1
Indicators: b, d
Standard #3
Indicator: p
Standard #4
Indicators: b, d, h, l
Standard #5
Indicators: c, h, m
Standard #8
Indicator: f

ISTE Standard 1,
studying can be taught; learning and literacy development will occur within meaningful and purposeful contexts.

b. The linguistic and experiential diversity in our classrooms is a strength. It enriches and enhances the quality and quantity of learning that occurs.

4. Teachers balance several variables when teaching effectively: their own knowledge, the curriculum and related materials, the background knowledge and purposes of their students and the internal and external socio-cultural context of the classroom.

SC 1: The teacher creates developmentally appropriate instruction that takes into account individual learners’ strengths, interests, and needs to enable each learner to advance and accelerate his/her learning. (Planning Portfolio)

SC 2: The teacher demonstrates an understanding how learning occurs—how learners construct knowledge, acquire skills, and develop disciplined thinking processes—and knows how to use instructional strategies that promote student learning. (Planning Portfolio)

SC 3: The teacher demonstrates an understanding that learners bring assets for learning based on their individual experiences, abilities, talents, prior learning, and peer and social group interactions, as well as language, culture, family, and community values. (Planning Portfolio)

SC 4: The teacher respects learners as individuals with

InTASC
Standard: 1, 2, 3, 4, 5, 6, 7, 8
Standard #1:
Indicators: b, d
Standard #2:
Indicators: j, m
Standard #3:
Indicators: i, p
Standard #4:
Indicators: b, d, h, l, o
Standard #5:
Indicators: c, h, m
Standard #6:
Indicators: a, r
Standard #7:
| SC 1: The teacher balances the use of formative and summative assessment as appropriate to support, verify, and document learning. (Planning Portfolio) | Indicators: a, d, g, k | ISTE Standard: 1, 2, 3, 5, 6  
Standard #1: Indicators: d, h, j  
Standard #2: Indicator: a  
Standard #3: Indicator: p |
| SC 2: The teacher designs assessments that match learning objectives with assessment methods and minimizes sources of bias that can distort assessment results. (Planning Portfolio) | | |
| SC 3: The teacher engages learners in multiple ways of learning experiences in the discipline(s) that encourage learners to understand, question, and analyze ideas from diverse perspectives so that they master the content. (Planning Portfolio) | | |
| SC 4: The teacher facilitates learners’ use of current tools and resources to maximize content learning in varied contexts. (Planning Portfolio) | | |
| SC 5: The teacher demonstrates an understanding the relationship between motivation and engagement and knows how to design learning experiences using strategies that build learner self-direction and ownership of learning. (Planning Portfolio) | | |
| SC 6: The teacher is committed to supporting learners as they participate in decision-making, engage in exploration and invention, work collaboratively and independently, and engage in purposeful learning. (Planning Portfolio) | | |
| SC 7: The teacher engages students in learning experiences in the discipline(s) that encourage learners to understand, question, and analyze ideas from diverse perspectives so that they master the content. (Planning Portfolio) | | |
| SC 8: The teacher stimulates learner reflection on prior content knowledge, links new concepts to familiar concepts, and makes connections to learners’ experiences. (Planning Portfolio) | | |
| SC 9: The teacher realizes that content knowledge is not a fixed body of facts but is complex, culturally situated, and ever evolving. S/he keeps abreast of new ideas and understandings in the field. (Planning Portfolio) | | |
| SC 10: The teacher facilitates learners’ use of current tools and resources to maximize content learning in varied contexts. (Planning Portfolio) | | |
| SC 11: The teacher demonstrates an understanding critical thinking processes and knows how to help learners develop high level questioning skills to promote their independent learning. (Planning Portfolio) | | |
| SC 12: The teacher exhibits knowledge, skills, and work processes representative of innovative professional in a global and digital society by incorporating appropriate technology/digital systems and resources to their teaching plans. (Planning Portfolio) | | |

5. Student evaluation is a necessary part of good teaching and learning that is embedded in a teacher’s conceptualization of teaching and learning and is also related to social and political issues.
| SC 4: The teacher effectively uses multiple and appropriate types of assessment data to identify each student’s learning needs and to develop differentiated learning experiences. (Planning Portfolio) | Standard #5: Indicator: r |
| SC 5: The teacher takes responsibility for aligning instruction and assessment with learning goals. (Planning Portfolio) | Standard #6: Indicators: a, e, r |

### Required Course Texts


### Recommended Course Text


I will provide additional course readings. All additional readings will be posted in a module on D2L.

Additionally, you will become a member of an adolescent literature book group in which each of you reads the same book that centers on a culture different from your own. Together you will create a presentation that reveals how the book might potentially impact your future teaching with students who are not from your own cultural background. More information about choosing this book and the presentation will be provided in class.
COURSE FORMAT

For most of our time together this summer, your work will take place on-line. We will meet at the UofA Chandler classroom on Fridays: July 14, 21, 28, & August 4th. Each in-class session will consist of learning experiences designed to provide opportunities to apply and construct course understandings and for me to model effective instructional, learning and student engagement strategies that develop students’ content area literacy skills. It is vital that you are in attendance at each of the 4 class sessions.

Major Formative & Summative Assignments

Formative Experiences

Formative experiences are those engagements, activities, and experiences that contribute to forming course understandings. They allow me to monitor and adjust instruction and they provide you with information regarding your progress toward the learning goals and Big Ideas of this class. Each formative assignment must be uploaded to D2L. All assignments can be revised within 2 days of receiving feedback to receive full points.

1. Planning Portfolio. (InTASC: 1-8; ISTE NETS-T: 1, 2, 3) This is a benchmark assignment for the course. You must pass the assignment to pass LRC 535. A passing grade is defined as an average score of “2” or above (across all categories) on the grading rubric.

Each phase must be completed and approved prior to submitting the next phase. Complete descriptions of each phase can be found in the Planning Portfolio Phase Descriptions document located in Start Here module of our class D2l site. Examples can be found of each phase in the Example of the Phases module on our class D2l course site.

Each phase is worth 4 points for a total of 24 points toward your final formative grade.

Once I have approved each phase of the portfolio, you can then include it in your planning portfolio notebook (see summative assessments section of the syllabus). You must use Times New Roman, size 12 font and double space for each phase.

- Phase One: Getting to Know Your Students
- Phase Two: Title, Big Ideas/Essential Questions, Learning Goals, Success Criteria, State Standards
- Phase Three: Resource Chart
- Phase Four: Vocabulary & Before, During and After Reading Strategies
- Phase Five: Groupworthy Tasks
- Phase Six: Collecting Evidence of Student Learning/Formative Assessments

Once a phase has been completed and uploaded to the dropbox on D2l, you will receive feedback. If the phase needs to be revised, you will have 2 days to complete the revisions and
resubmit. Your grade for the phase will be based on the revisions. If the revisions are not completed within 2 days, your grade for the phase will be based on the first dropbox submission. Due dates are not flexible as I need to be able to provide feedback in a timely manner before moving on to the next phase.

I will guide you through each phase. Please do not try to begin a phase until instruction on that phase has occurred.

**Rubric for Assessing the Planning Portfolio (Benchmark)**

The planning portfolio demonstrates evidence of the five course concepts and related InTASC standards.

<table>
<thead>
<tr>
<th>Phase One: Getting to Know Your Students</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>InTASC Standards: 1, 2, 3, 4, 5, 7, &amp; 8</td>
<td>Artifacts include a variety of ways to get to know students’ background knowledge, experience, and interests in the concepts and behaviors to be taught. Artifacts are well-organized, clear, fresh and contribute to building classroom community.</td>
<td>Artifacts include ways to get to know students’ background knowledge, experience, and interests in the concepts and behaviors to be taught. Artifacts are organized, clear, and contribute to building classroom community.</td>
<td>Artifacts reference some ways to get to know students’ background knowledge, experience, and interests in the concepts and behaviors to be taught. Artifacts are limited and general in nature.</td>
<td>Artifacts are limited and fail to include ways to get to know students’ background knowledge, experience, and interests in the concepts and behaviors to be taught.</td>
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<tr>
<td>ISTE Standards: 1 &amp; 2</td>
<td>Artifact provides strong evidence of effective planning utilizing design principles of planning: clearly articulated conceptual goals and performance objectives for incorporating literacy in the content areas consistent with State Standards.</td>
<td>Artifacts provide evidence of effective planning utilizing design principles of planning: conceptual goals and performance objectives for incorporating literacy in the content areas consistent with State Standards.</td>
<td>Artifacts provide some evidence of effective planning utilizing design principles of planning: conceptual goals and performance objectives for incorporating literacy in the content areas consistent with State Standards.</td>
<td>Portfolio artifacts provide little evidence of effective Planning utilizing design principles of planning: conceptual goals and performance objectives for incorporating literacy in the content areas consistent with State Standards.</td>
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<tr>
<th>Phase Two: Title and Conceptual &amp; Performance Objectives</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
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<tbody>
<tr>
<td>InTASC Standards: 4 &amp; 7</td>
<td>Artifacts provide a wide variety of multi-modal resources (minimum of 15 resources including coordinate concepts). A reference list is</td>
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<tr>
<td>ISTE Standards: 1 &amp; 2</td>
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<thead>
<tr>
<th>Phase Three: Resource Chart</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>InTASC Standards: 1, 2, 3, 4, 5, 7, &amp; 8</td>
<td>Artifact provides a variety of multi-modal resources (10 - 14 resources) organized by coordinate</td>
<td>Artifact provides less than 10 resources organized by coordinate concepts. A reference list is</td>
<td></td>
<td>Artifact provides less than 3 resources.</td>
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<tr>
<td>Phase Four: Before, During and After reading strategies</td>
<td>Artifact demonstrates appropriate selection and development of reading instructional strategies that are appropriate for the text analyzed in Phase Three. The strategies appropriately contribute to student comprehension, vocabulary, and metacognition.</td>
<td>Artifact includes all of the elements of the assignment but the rationale for their selection is not clear.</td>
<td>Artifact lacks one or more of the elements of the assignment.</td>
<td>Artifact lacks the elements of the assignment.</td>
</tr>
<tr>
<td>Phase Five: Groupworthy Tasks</td>
<td>Artifact is a grade level rigorous task, outlined on the task card template and contains an individual and group product, 6 to 7 multiple smartnesses that are both content and non-content related and 1 to 3 norms for collaboration. The task allows for the possibility of productive failure.</td>
<td>Artifact is a grade level rigorous task, outlined on the task card template and contains an individual and group product. The task may be missing either 6 to 7 multiple smartnesses that are both content and non-content related or 1 to 3 norms for collaboration but not both. The task allows for the possibility of productive failure.</td>
<td>Artifact is a grade level task, outlined on the task card template and contains an individual and group product. The task may be missing either 6 to 7 multiple smartnesses that are both content and non-content related or 1 to 3 norms for collaboration but not both.</td>
<td>Artifact may or may not be a grade level task. The task may or may not be outlined on the task card template. Task does not contain an individual product. May or may not have multiple smartnesses or norms.</td>
</tr>
<tr>
<td>Phase Six: Collecting Evidence of Student</td>
<td>Artifact demonstrates thoughtfully chosen 6 formative</td>
<td>Artifact is complete, but lacks rationale for 6 chosen formative</td>
<td>Artifact meets some of the requirements.</td>
<td>Artifact is incomplete and not thoughtful or clear.</td>
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<tr>
<td>Learning: Formative Assessment</td>
<td>assessment strategies for uncovering students’ thinking about and progress toward understanding the unit’s learning goals and Big Ideas. Artifact contains a rationale for each chosen formative assessment strategy.</td>
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<tr>
<td>Cultural and Linguistic Diversity</td>
<td>Student artifacts provide substantial evidence of understanding how literacy practices vary across and within cultures and draw on students’ cultural and linguistic backgrounds to engage learners in culturally responsive ways.</td>
<td>Student artifacts provide evidence of understanding how literacy practices vary across and within cultures and draw on students’ cultural and linguistic backgrounds to engage learners in culturally responsive ways.</td>
<td>Student artifacts provide some evidence of understanding how literacy practices vary across and within cultures and draw on students’ cultural and linguistic backgrounds to engage learners in culturally responsive ways.</td>
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<tr>
<td>Organization and Professionalism</td>
<td>The portfolio is excellent in terms of organization, design, layout, and neatness.</td>
<td>The portfolio is effective in terms of organization, design, layout, and neatness.</td>
<td>The portfolio is generally acceptable in terms of organization, design, layout, and neatness, but may be lacking in one or more of these areas.</td>
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<tr>
<td>Completion of Required Elements</td>
<td>The portfolio is comprehensive, complete, contains all required elements and follows all guidelines in an exemplary manner.</td>
<td>The portfolio is thorough, complete, contains most of the required elements and follows the guidelines in a commendable manner.</td>
<td>The portfolio is satisfactory, mostly complete, but does not include some required elements. The portfolio follows the overall guidelines in a satisfactory manner.</td>
<td></td>
</tr>
<tr>
<td>Cultural and Linguistic Diversity</td>
<td>Student artifacts provide substantial evidence of understanding how literacy practices vary across and within cultures and draw on students’ cultural and linguistic backgrounds to engage learners in culturally responsive ways.</td>
<td>Student artifacts provide evidence of understanding how literacy practices vary across and within cultures and draw on students’ cultural and linguistic backgrounds to engage learners in culturally responsive ways.</td>
<td>Student artifacts provide some evidence of understanding how literacy practices vary across and within cultures.</td>
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</tbody>
</table>
2. A Literacy Memoir. (InTASC: 1, 2, 5; ISTE NETS-T: 1) Write an essay (about 5 pages) describing your literacy journey. As appropriate, use class discussions, readings, and engagements to interpret and explain the significance of the experience being remembered. Make connections between what is being learned in this class and your literacy experiences. The memoir should have a title, and be typed double spaced with 1” margins all around (turn in on D2L). The memoir is worth 50 points toward your final formative grade. You must use Times New Roman and size 12 font.

See the Literacy Resources module for a memoir example. You will also find additional instructions for writing the memoir in the Literacy Resources module.

Adolescent Literature. (InTASC: 1, 2, 5) Read one of the suggested adolescent literature books representing a culture different from your own. A list of potential literature books can be found in Adolescent Literature Resources module. Literature groups of students reading the same book will be formed on July 11th. You will need to locate the literature book in a local library, bookstore, or on the Internet. However, please do not attempt to find a title until after we meet on July 11th.

Your group will create a conference style PowerPoint poster using the prompts on pages 9 and 10. I will provide you examples of conferences posters as well as a PowerPoint template of the poster. One person from your group will upload the group’s poster to D2L. I will then place each poster on the News page of our D2L class site.

Once your group has uploaded your PowerPoint poster and I have placed it on the News section of our D2L site, you will then individually look at each poster and create a response to this question: Based on the posters, what connections can you make between culture, discourse and literacy?

Additionally, you will be asked to rate your level of participation as well as those of your group members toward participating in the preparation of the PowerPoint Presentation. This will help build in individual and group accountability.

The PowerPoint poster together with your individual participation rating is worth 50 points toward your final formative grade.

The following prompts must be addressed by your group on your PowerPoint poster

a) Why did your group chose to read this particular book?
b) Brief summary of the plot
c) What insights did your group gain about the culture portrayed in the book that you did not have prior to reading the book?
d) How might these insights about the culture portrayed in the book impact teaching and learning
e) What new insights have you gained about literacy and primary and secondary Discourses as a result of reading this book?
f) What connections can you make between this book and other course readings?
g) Based on your reading of this book, why is it important to be aware of students’ background experiences and prior knowledge?
h) What other thoughts do you want to share about the book and teaching content area literacy skills?

i) References using APA format

1. **Daily Assignments.** You will have daily assignments that are posted in each week’s PowerPoint as well as in the weekly modules on our class D2l site. Each daily assignment is worth 3 points.

2. **In Class Assignments.** During each Friday’s class session, there will be a variety of assignments that will help guide teaching and learning. Each of these assignments will be worth 10.

**Summative Experiences** – **All summative assessments will be due on August 9th by 11:59 in the D2l dropbox. No late summative assessments will be accepted.**

Summative experiences provide an opportunity to integrate, synthesize, and evaluate course learning.

1. **Intentional Lesson Plans.** (InTASC: 1-8; ISTE NETS-T: 1, 2, 3)
   
   You will create lesson plans that span two periods of instruction that are concurrent so you time to engage students in some of the before, during, and after reading activities of the text you chose for Phase 4. Be sure to break your plan into two separate days. Your lessons must include the following components:

   1) Grade level and content area
   2) Essential Question/Big Idea, Learning Goals and Success Criteria for each lesson (Phase 2)
   3) State Standards for each lesson – (Phase 2)
   4) Reading or Writing state standards for contents other than ELA for each lesson (Phase 2)
   5) List of Materials/Resources for each lesson (Phase 3)
   6) List of Tier 2 or Tier 3 Vocabulary that each of the lessons will focus on (Phase 2)
   7) A statement regarding how students are purposefully grouped for both lessons
   8) 1 Vocabulary Engagement Strategy for each lesson (Phase 4)
   9) Before, During, and/or After Reading Strategies for the text chosen in Phase 4 in both lessons – (Phase 4)
   10) Groupworthy Task must be included for one of the lessons (Phase 5)
   11) Indicate where you plan to collect formative assessment data for uncovering students’ thinking for each lesson (Phase 6)
   12) Closure for each lesson (Outcome Statements, Exit Tickets, Think Pair Share)
   13) Approximate minutes for each activity in each lesson (Pacing)
   14) List of 2 to 3 questions for helping students think more deeply about the content for each lesson.
2. **Electronic Planning Portfolio & Portfolio Reflection.** (InTASC: 1-8; ISTE NETS-T: 1, 2, 3) Your final product for this course will be an electronic content literacy planning portfolio and a reflection of the work you have done within the portfolio. You will organize all 6 phases of the planning portfolio, your lesson plans, and the portfolio reflection (described below). Bring an electronic copy of your portfolio to class on the day of the scheduled course final to share with your peers. The portfolio is a professional resource that you might use when student teaching or in future teaching, or for an interview for your first teaching position; as such, the e-portfolio must be professionally presented. **You will need to upload your e-portfolio to our class D2l site by 11:59 on August 9th.**

The final portfolio is worth 48 points and your portfolio reflection is worth 24 points.

2) Portfolio Reflection
Your e-portfolio begins with your reflection of the portfolio experience. This reflection is worth 24 points toward your summative grade. Below are the reflection prompts. **Each response must be at least 1 page long and written using Times New Roman and size 12 font.**

The portfolio reflection will be due along with the electronic portfolio on August 9th, 2017 by 11:59pm in the D2l dropbox.

1. What is your best piece of work in this portfolio and why?
2. If you had the chance to revise a phase, which phase would you choose and why?
3. Discuss the learning that occurred for you as you created the phases and how this learning might impact your future teaching.

3. **Course Reflection:** This reflection is worth 50 points toward your summative grade. Each response to the prompts below must be written using Times New Roman and size 12 font. **The course reflection will be due on August 9th, 2017 by 11:59pm in the D2l dropbox.**

Review and consider the objectives for this course. Review the engagement strategies modeled in class, the course readings, assignments, and class discussions. Then choose 3 of the courses’ Big Ideas from this syllabus and discuss the learning that occurred for you in each area by answering the following questions for each Big Idea:

1. Describe the learning that occurred for you as related to the Big Ideas of this course that you have chosen. What about the course did you find to be particularly helpful in regards to the course’s Big Idea you have chosen? What did you find particularly helpful about the course? What did you find less helpful about the course? **3 page minimum**
Then respond to prompt 2:

2. Discuss the commitment you have as a teacher for incorporating content area literacy in your discipline. What do you plan on doing to support students’ content area literacy skills as a future teacher as a result of this course? 2 page minimum

Make sure to adhere to the page length requirements for each prompt. Each response should be doubled space pages using Time New Roman font 12. Be sure to include in text citations and a reference page. This is a formal piece of academic writing. You must use APA formatting.

Take Note:
You should keep a course calendar regarding due dates and assignments up to date since adjustments will more than likely be made as I monitor and adjust my teaching and your learning. As educators, we must learn to embrace ambiguity. Very little in our field is set in concrete. As such, I will consistently collect formative data that will allow me to make necessary adjustments to assignments and due dates.

Teaching and learning is a dynamic process. As a future teacher, you must learn to be flexible regarding the unique academic needs of your current students so their learning is maximized and they have multiple opportunities to come to understand the content and be able to apply it in new and novel ways. I will model this throughout the summer. This is considered to be a best practice in the field of education.

Major Assignments and Due Dates (Subject to change based on class needs)

1. Phase 1 due – July 17th
2. Phase 2 due – July 19th
3. Phase 3 due – July 22nd
4. Literacy Memoir due – July 23rd
5. Phase 4 due – July 25th
6. Phase 5 due – August 1st
7. Adolescent Literature Posters due – August 4th
8. Phase 6 due – August 7th
9. Lesson Plans due – August 8th
10. Adolescent Literature Group Participation Rubric due – August 9th
11. Final E-Portfolio, E-Portfolio Reflection & Course Reflection due – August 9th

*Additionally, there will be other daily assignments. Please refer to each week’s PowerPoint for these assignments.
Grades

Formative grades are averaged and a percentage computed. Summative grades are averaged and a percentage computed. Your final grade is the average of formative and summative grades provided that all assignment requirements have been meet for a specific grade band. If you meet the percentage requirements for a particular grade band, but not the assignment or attendance requirements, then your grade will be dropped to the next letter grade.

Percentages and assignment requirements for a grade band are as follows:

1. All assignments completed and perfect attendance in plus an average summative and formative grade of 90-100 = A
2. 1 missing assignment and perfect attendance plus an average summative and formative grade of 80-89 = B
3. 2 to 3 missing assignments or one absence plus an average summative and formative grade of 70-79 = C
4. four missing assignments or 1 or more absences plus an average summative and formative grade of 60-69 = D
5. more than 4 missing assignments, or 3 absences = E

Please note, that you cannot earn a grade of A if you are missing any formative or summative assignments. Late work will not be accepted unless arrangements for completing the assignment have been made with me prior to the due date of the assignment. There must be extenuating circumstances to receive permission to turn in work late.

Course Policies

Syllabus Policy

The syllabus for this course is subject to negotiation and change; grade and absence policies will not be changed. Talk with the me about any concerns you might have regarding the syllabus for this course.

Incompletes and Grade Dispute Policy

Requests for incompletes (I) and withdrawal (W) must be made in accordance with University policies which are available at http://catalog.arizona.edu/2015-16/policies/grade.htm#I and http://catalog.arizona.edu/2015-16/policies/grade.htm#W respectively. Request for an incomplete (I) will only be considered if you have completed over half of the course work and there is evidence of extreme circumstances that are in-line with university policy.

Dispute of Grade: You may dispute a grade on a paper, project, or exam within a week of receiving the grade. After this time period, it will be understood that you accept the grade earned.
**Attendance Policy**

In accordance with University policy, attendance is mandatory. Students are expected to arrive on time and attend all classes. Attendance and full participation in class is expected. The class group will not grow as fully if you are not there. Your active participation and perspectives are vital to the group’s growth in professional knowledge. Since we only have 5 weeks for this course your attendance each of the four Friday’s is expected and required.

Please sign in when you enter class. It is expected that everyone is prepared to discuss the readings, share written work, and work actively with others in small groups. Often there will be in-class assignments based on the readings that cannot be made up if class is missed.

*All holidays or special events observed by organized religions will be honored for those students who are affiliated with that particular religion. Absences approved by the UA Dean of Students (or Dean’s designee) will be honored.***

**Uof A Absence and Class Participation Policy**

The UA’s policy concerning Class Attendance, Participation, and Administrative Drops is available at: [http://catalog.arizona.edu/2015-16/policies/classatten.htm](http://catalog.arizona.edu/2015-16/policies/classatten.htm)

The UA policy regarding absences for any sincerely held religious belief, observance or practice will be accommodated where reasonable, [http://policy.arizona.edu/human-resources/religious-accommodation-policy](http://policy.arizona.edu/human-resources/religious-accommodation-policy).

Absences pre-approved by the UA Dean of Students (or Dean Designee) will be honored. See: [http://uhap.web.arizona.edu/policy/appointed-personnel/7.04.02](http://uhap.web.arizona.edu/policy/appointed-personnel/7.04.02)

**Assignment Due Dates Policy**

Late work will not be accepted unless arrangements prior to the due date have been made with Dr. Kaplan. Please be aware that you cannot earn a grade of A if you have any missing formative or summative assignments. See page 10 of the syllabus for more information regarding grades.

Work on the 6 phases can be revised based on the feedback provided by Dr. Kaplan. You will have 2 days from the date feedback is provided in the dropbox section of D2L to revise a phase. If the phase is not revised within two days of receiving the feedback, the work will be graded based on the first date the phase was uploaded to D2L. It is imperative that you check the dropbox for feedback daily once an assignment has been submitted.

**Classroom Behavior Policy**

To foster a positive learning environment, students and instructors have a shared responsibility. We want a safe, welcoming and inclusive environment where all of us feel comfortable with each other and where we can challenge ourselves to succeed. To that end, our focus is on the tasks at hand and not on extraneous activities (i.e. texting, chatting, reading a newspaper, making phone calls, web surfing, etc).
Students are asked to refrain from disruptive conversations with people sitting around them during lecture. Students observed engaging in disruptive activity will be asked to cease this behavior. Those who continue to disrupt the class will be asked to leave lecture or discussion and may be reported to the Dean of Students.

**Threatening Behavior Policy**
The UA Threatening Behavior by Students Policy prohibits threats of physical harm to any member of the University community, including to one’s self. See: [http://policy.arizona.edu/education-and-student-affairs/threatening-behavior-students](http://policy.arizona.edu/education-and-student-affairs/threatening-behavior-students).

**Accessibility and Accommodations**
Our goal in this classroom is that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers based on disability, please let me know immediately so that we can discuss options. You are also welcome to contact Disability Resources (520-621-3268) to establish reasonable accommodations. For additional information on Disability Resources and reasonable accommodations, please visit [http://drc.arizona.edu/](http://drc.arizona.edu/).

If you have reasonable accommodations, please plan to meet with me by appointment or during office hours to discuss accommodations and how my course requirements and activities may impact your ability to fully participate.

Please be aware that the accessible table and chairs in this room should remain available for students who find that standard classroom seating is not usable.

**Code of Academic Integrity**
Students are encouraged to share intellectual views and discuss freely the principles and applications of course materials. However, graded work/exercises must be the product of independent effort unless otherwise instructed. Students are expected to adhere to the UA Code of Academic Integrity as described in the UA General Catalog. See: [http://deanofstudents.arizona.edu/academic-integrity/students/academic-integri](http://deanofstudents.arizona.edu/academic-integrity/students/academic-integri).

The University Libraries have some excellent tips for avoiding plagiarism available at: [http://www.library.arizona.edu/help/tutorials/plagiarism/index.html](http://www.library.arizona.edu/help/tutorials/plagiarism/index.html).

*Selling class notes and/or other course materials to other students or to a third party for resale is not permitted without the instructor’s express written consent.* Violations to this and other course rules are subject to the Code of Academic Integrity and may result in course sanctions. Additionally, students who use D2L or UA email to sell or buy these copyrighted materials are subject to Code of Conduct Violations for misuse of student email addresses. This conduct may also constitute copyright infringement.

**UA Nondiscrimination and Anti-Harassment Policy**
The University is committed to creating and maintaining an environment free of discrimination, [http://policy.arizona.edu/human-resources/nondiscrimination-and-anti-harassment-policy](http://policy.arizona.edu/human-resources/nondiscrimination-and-anti-harassment-policy).
Our classroom is a place where everyone is encouraged to express well-formed opinions and their reasons for those opinions. We also want to create a tolerant and open environment where such opinions can be expressed without resorting to bullying or discrimination of others.

**Additional Resources for Students**
UA Academic policies and procedures are available at: [http://catalog.arizona.edu/2015-16/policies/aaindex.html](http://catalog.arizona.edu/2015-16/policies/aaindex.html)

Student Assistance and Advocacy information is available at: [http://deanofstudents.arizona.edu/student-assistance/students/student-assistance](http://deanofstudents.arizona.edu/student-assistance/students/student-assistance)

**Confidentiality of Student Records**
[http://www.registrar.arizona.edu/ferpa/default.htm](http://www.registrar.arizona.edu/ferpa/default.htm)

**Subject to Change Statement**
Information contained in the course syllabus, other than the grade and absence policy, may be subject to change with advance notice, as deemed appropriate by the instructor.